

Program	Competency-Guided
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A. General Information²⁻³

1. Academic Unit	Put the School name					
2. Program	Put the program name					
3. Code	Put the code for the course					
4. Location in the curriculum	Semester, Year					
5. Credits⁴	Indicate credits					
6. Type of course	Mandatory		Elective		Optional	
7. Duration	Bimonthly		Semi-annual		Annual	
8. Modules per week	Theoretical		Practical		T.A.	
9. Class hours⁵	Classes		Teaching Assistance			
10. Prerequisites	Put the course name					

B. Contribution to the Graduate's Profile

Bearing in mind the changes in the job market, mainly because of the global environment, diversity and interdisciplinary view, Universidad del Desarrollo has proposed to educate its students through an educational project that will develop new skills, competencies and knowledge in students. Students will receive a solid education in their branch of knowledge, consistent with the needs of the working world so that they can successfully enter their profession at the end of their undergraduate education. Track courses have thus been designed in the aim of helping students gain more enriching learning experiences through extra-disciplinary education that will prepare them for the changing working world.

The course (course name) forms part of the (track name) Track and is intended to (describe the course), thus teaching the following generic competencies of UDD: (generic competency learned in each course).

¹ If the school is making a change to an existing program, it must be careful about the changes to be made since changes in content, objectives or learning outcomes might affect the graduate's profile and the relationship between courses.

² The definitions by the Extra-Disciplinary Education Office must be taken into account in filling in all parts of this section.

³ In points 6 and 7, use an X to mark the choice.

⁴ Follow the "Credit Assignment Instructions" issued by the Office of the Vice-President of Undergraduates of UDD.

⁵ The total number of hours per academic period. Take into account the hours defined in the curriculum for the Program and any changes.

C. General Competencies and Learning Outcomes from the Course

Define the general competencies taught by the course and learning outcomes from the course.

Use the following table to explain this:

Generic Competencies	General Learning Outcomes
Competency Name	
Competency name	

Major aspects:

1. Ensure that the name of the competency is the official one. (Check with the track coordinator)
2. There is no minimum or maximum number of general Learning Outcomes, but be sure that the outcomes are consistent with the competencies and can be proven to be “general,” including the learning outcomes that are described in letter D.
3. Draft the Learning Outcomes on the basis of the UDD configuration described in “Guide for writing learning outcomes.”⁶
4. Learning outcomes are not required for each competency because one Learning Outcome may be the result of more than one competency.

D. Units, Content and Learning Outcomes

The information in the following table must be provided:

Units and Content	Competency (Name)	Learning Outcomes (by unit and specific/generic competency)
<p>Indicate each of the units and the respective content that will be addressed in the course.</p> <p>For Example:</p> <p>Unit 1: Cardiovascular System</p> <ul style="list-style-type: none">- Heart- Veins- Arteries	<p>Competencies are defined horizontally, consistent with the Learning Outcomes.</p> <p>(Use the competencies mentioned in item B and C)</p>	<p>Provide a description indicating what the student can do (and does) with what he “knows.”</p> <p>For example:</p> <p>Analyses the parts of the Cardiovascular System from the observation of macromodels.</p>

Major aspects:

1. Learning Outcomes do not need to be for each competency or content because one Learning Outcome may be the result of more than one content and/or one competency.

E. Teaching Methods

⁶ This document will be provided by the CDD Curricular Assistance Unit.

Name and briefly describe the method selected to ensure that students achieve the expected learning outcomes and competencies.

Major aspects:

- 1. Ensure that the methods selected are integrated so that students develop the competencies defined in the program.*
- 2. The selected teaching methods must be consistent with the guidelines that the program has proposed promoting.*

F. Evaluation

Name and briefly describe the procedures that will be used to evaluate learning outcomes and competencies gained from the course.

Major aspects:

- 1. Ensure that the evaluation methods selected are integrated so that students develop the competencies defined in the program.*
- 2. The selected evaluation methods must be consistent with the guidelines that the program has proposed promoting.*
- 3. So that programs are effective for as long as possible, it is recommended that no percentages be used in evaluations since it is very likely that they will be changed or revised from time to time. The evaluation percentages and any other elements, such as delivery dates of work, explanations of tasks, activities, etc., must be included in the course calendar.*
- 4. Any attendance requirement for the course must be indicated here.*

*** Passing Grade:**

- Students must earn a grade above 3.0 on the exam to pass the course.
- There is a mandatory attendance requirement for the course. Students can miss 6 classes after the end of the Drop-Add process indicated in the respective academic calendar. Law students can miss no more than 4 classes. Students not meeting this requirement will be failed and will not be allowed to take the Final Exam, as stipulated in article 45 of the Student Academic Regulations.

G. Learning Resources

- ✓ *Reading Materials: texts, magazines, articles and notes, sites supporting the main subjects of the course. A main and supplemental list can be used.*
- ✓ *The internet, websites and web platforms, to name a few.*
- ✓ *Other resources.*

Aspects:

1. *We suggest reviewing whether the pertinent Reading Materials for the course are available at the UDD Library (<http://bibliotecaudd.cl/>) at the respective campus.*
2. *Check the number of resources to be included in the “Mandatory” and “Supplementary” sections. In defining the number, the program should take into account point 1, but also whether the course is annual, semi-annual or bimonthly and the corresponding credits. This information can be used to delimit and justify including more or less resources in the course.*
3. *It is key for each program to define regulations on references and citations (APA, Vancouver, MLA, etc.).*